


"Board Responsibilities Regarding the Approval of Planned Additions and Alterations to the Exterior of Homes and Property"

1. When notified by the home owner(s) or Essex Town Hall, a representative of the Southwinds Association, Inc. board shall meet with the home owner(s) to:
 - (a) briefly review plans that require a zoning variance and/or building permit regarding the addition or alternation to the exterior of the owner's home and/or property to make sure such plans are consistent with relevant sections of Southwinds Association, Inc. covenants; and
 - (b) verify that home owners who live adjacent to their property have been informed.
2. Upon review, the designated representative of the board shall submit his/her recommendations to the Board for approval.

Pursuant to Article III. Section 10* (Action by Consent in Lieu of a Meeting) of Amended and Restated By-Laws, the Southwinds Association, Inc. Board, via e-mail review and reply, approved the above stated procedure on June 27, 2019 as follows:


Linda Levene, Secretary: abstained


John Sheperd, Treasurer: voted for approval


Fred L. DeCrescentis, President: voted for approval

* "Any action required or permitted...may be taken without a meeting if a consent or consents in writing, setting forth the action so taken, shall be signed by all directors. Such signed consent...shall be delivered to the Secretary of the Association for inclusion in the Minute Book of the Association."